

POSITION profile



Sheraton
CAVALIER CALGARY HOTEL

Position **Server**

Responsibilities	<ul style="list-style-type: none">• Polishing cutlery and glassware and setting tables for meal service.• Greeting patrons and answering questions.• Presenting menu information; suggesting options according to guest preferences.• Taking and serving food & beverage orders in a prompt and professional manner.• Relaying orders to kitchen and facilitating special dietary requests• Following up with guest within 2 minutes in regards to quality of meal• Providing ongoing service while clearing cutlery, plates, etc...from previous courses.• Presenting final bill and collection payment• Answering general guest questions and addressing concerns• Communication any concerns regarding food quality to Restaurant Manager.• Performing all duties in a safe manner according to established safe work practices.• Reporting any accidents, injuries, near misses and/or hazardous conditions.
Qualifications	<ul style="list-style-type: none">• Must be 18 for the purposes of serving alcohol.• Previous and food service experience.• General liquor and wine service knowledge and experience.• Ability to work in a fast paced environment.• Well organized with have good cash handling skills.• Able to work independently with minimal supervision.• Punctual and reliable.
Hours of work	Days of the week vary according to business levels.
Reports to	Outlets Manager